

MID DEVON HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

26 June 2017

Present:-

Devon County Council:

Councillors J Berry, P Colthorpe, R Radford, C Slade and M Squires

Mid Devon District Council:

Councillors R Chesteron and D Coren

Apologies:

Councillors N Way

* **1** **Minutes**

RESOLVED that the minutes of the meeting held on 6 March 2017 be signed as a correct record.

* **2** **Announcement**

The Chairman welcomed Mr Hodgins who was attending the meeting in his capacity as a Co-opted Member of the Council's Standards Committee to observe and monitor compliance with the Council's ethical governance framework.

* **3** **Election of Chairman and Vice-Chairman**

RESOLVED that Councillor Radford be elected Chairman and Councillor Berry be elected Vice-Chairman for the ensuing year.

* **4** **Items Requiring Urgent Attention**

There was no matter raised as a matter of urgency.

* **5** **Member Induction - Duties and Responsibilities and Traffic Regulation Order (TRO) Approval Process**

The Acting Chief Officer for Highways, Infrastructure Development and Waste gave a presentation on the work of the Committee covering the Constitution, Terms of Reference and Scheme of Delegation.

[NB A copy of the presentation is appended to these Minutes.]

* **6** **Devon Highways Term Maintenance Contract**

The Committee received a presentation from Mr S Kane (Contract Manager) Skanska UK covering the Company's origin and ethos, number of employees worldwide and UK and wide ranging infrastructure and engineering activities across local authority and other sectors.

Members' questions and comments related to:

- the availability of apprenticeship training at the new training academy at Sowton;
- pot hole repair policy;
- the application of TUPE arrangements where appropriate;
- clarification of what the maintenance term contract included;
- the need for Members to raise any local issues/concerns with their respective Neighbourhood Officer.

The Acting Chief Officer for Highways, Infrastructure Development and Waste stated that the work programme for this financial year would shortly be available on the Council's website at <https://new.devon.gov.uk/roadsandtransport/activeschemes-map/> and that www.roadworks.org provided details of all work (including utility work) over a two week period.

The Committee thanked Mr Kane for his comprehensive presentation and extended an invitation for him to attend a future meeting.

[NB A copy of the presentation is appended to these Minutes.]

* 7

Annual Local Waiting Restriction Programme

The Committee considered the Report of the Acting Chief Officer for Highways, Infrastructure Development and Waste (HIW/17/40) on the annual local waiting programme for the HATOC area for the funding and delivery of waiting restriction schemes for 2017/18 to include minor aids to movement improvements such as drop crossing, footway improvements and bollards.

The Committee noted that the Cabinet had allocated an amount of £100,000 countywide from the On Street Parking Account to this process in 2017/18 which equated to £12,500 to each HATOC area.

The Acting Chief Officer reminded Members that all proposals need to be evaluated by the end of July and contact would be made with Members appropriately.

It was **MOVED** by Councillor Berry, **SECONDED** by Councillor Slade and

RESOLVED

- (a) that work on the annual waiting restrictions programme process for 2017/2018 be noted;
- (b) that the recommendations contained in Appendix I to Report HIW/17/40 be agreed and, subject to consultation with local Members on the details, the proposals be advertised;
- (c) that the recommendations contained in Appendix II to Report HIW/17/40 be agreed and, subject to consultation with local Members on the details, the proposals be implemented.

* 8

Lane to Pound Farm, Burlescombe: Stopping-up of Highway

The Committee considered the Report of the Acting Chief Officer for Highways, Infrastructure and Waste (HIW/17/41) recommending that an application be made to the Magistrates' Court for the stopping-up of part of the public highway of the Lane to Pound Farm, Burlescombe, as detailed in Appendix I to the Report, as it was not needed for public use.

It was **MOVED** by Councillor Radford, **SECONDED** by Councillor Slade and

RESOLVED that an application to the Magistrates' Court be made for an order under Section 116 of the Highways Act 1980 for the said highway to be stopped-up.

* 9

Delegated Powers

The Committee received the Report of the Acting Chief Officer for Highways, Infrastructure and Waste (HIW/17/42) on action taken by her in consultation with the Chairman and Local Members.

* 10

Petitions/Parking Policy Reviews

No petition for a parking review from a member of the public relating to Mid Devon had been received.

***DENOTES DELEGATED MATTER WITH POWER TO ACT**
The Meeting started at 10.30 am and finished at 11.40 pm.

Workings of Highways and Traffic Orders Committees

The Workings of the Highways and Traffic Orders Committees

- Constitution
- Terms of reference
- Scheme of Delegation

The Workings of the Highways and Traffic Orders Committees



Constitution

- To cover the District Council/City Council area.
- To meet 3 times a year.
- Chairman and Vice-Chairman being County Councillors.
- To operate in accordance with the County Council's Constitution, Policies and Strategies.
- Membership of the HATOC is all County Councillors for the area plus a pre determined number of District Councillors, and a non voting representative of the Devon Association of Local Councils.

The Workings of the Highways and Traffic Orders Committees



Constitution continued

- A quorum of three Councillors of whom two shall be County Councillors.
- District/City representatives having the right to put an item on the agenda, subject to 8 working days notice.
- A District/City or a Town or a Parish Councillor is able to attend a meeting and with the consent of the Committee speak to an agenda item, subject to 24 hours notice.
- Press and public admitted to meetings.

The Workings of the Highways and Traffic Orders Committees

Constitution continued

- Public Participation Scheme in relation to any traffic regulation proposal to be considered by the committee at the meeting subject to 4 working days notice to Committee Secretariat and limited to 3 minutes for each objector or supporter; and if a large group, a spokesperson to be nominated.

The Workings of the Highways and Traffic Orders Committees



Terms of Reference - (within the available budgets)

- To develop, approve details and monitor and implement the Statutory Devon Local Transport Plan (DLTP) programmes, up to a value [works costs] of £250,000.
- In accordance with the objectives of the DLTP to approve details and implement Traffic Regulation Orders (TROs), and schemes for the control of parking on the highway and to be involved in the development of proposals for park and ride schemes.

Terms of Reference continued

- To comment on proposals by third parties to stop up or divert highways and stop up private means of highway access.
- To control the use of highways by the granting of consents, approvals, licences, minor property rights in connection with operations, uses or activities on, under, over or adjacent to the highway.
- To ensure the effectiveness of the maintenance of highways, bridges and street lighting.

The Workings of the Highways and Traffic Orders Committees



Terms of Reference continued

- To consider and approve proposals for the making up of private streets.
- To maintain an overview on issues relating to repeated obstruction of the highway and advise when action to enforce public rights of way may be considered appropriate.
- To approve the establishment or deletion of school crossing patrol sites, within the criteria and budget defined by the Council.

The Workings of the Highways and Traffic Orders Committees



Terms of Reference continued

- To approve the revocation of New Street Orders.
- To approve applications to the Magistrates' Court for the stopping-up or diversion of a public highway.

The Workings of the Highways and Traffic Orders Committees



Scheme of Delegation – to the Chief Officer for Highways, Infrastructure Development and Waste, and County Solicitor, in respect of Highways and Traffic Orders Functions

- To consult on traffic requests in the compilation of TROs.
- To advertise TROs after consultation with elected members.
- To implement TROs where there have been no significant objections.

The Workings of the Highways and Traffic Orders Committees



Scheme of Delegation continued

- To make temporary road closure orders.
- To grant consents, approvals, licences and minor property rights in connection with operations on under over or adjacent to the highway.
- To protect the rights of the public to use highways safely.
- To implement matters required by an agreement under Section 106 of the Town and Country Planning Act 1990 where the cost of the work is to be met by the developer.

The Workings of the Highways and Traffic Orders Committees



Scheme of Delegation continued

- To consult on the schemes in the agreed programme in conjunction with local member.
- To administer the Advance Payments Code, the private street works procedure and the making of highway agreements arising from development proposals.
- To receive petitions and undertake consequent investigations/actions thereon as they may relate to TROs.

The Workings of the Highways and Traffic Orders Committees



Scheme of Delegation continued

- To institute, defend and conduct any legal proceedings, criminal or civil or any process before any court or other tribunal in connection with highway matters and to settle any claim.
- To authorise the entry onto land for the purpose of survey or to maintain any structure on, over or under such land.

The Workings of the Highways and Traffic Orders Committees



Scheme of Delegation continued

- To make improvements within or adjoining the highway up to a value of £25,000 (works) including land acquisition..... and all maintenance works and markings.
- To express a technical view when consulted by other organisations on minor issues e.g. Pavement Café licences

The Workings of the Highways and Traffic Orders Committees



Operating Processes for the Implementation of the Local Transport Plan

Schemes over £250,000

Cabinet approve

Schemes between £25,000 and £250,000

HATOC approve

Schemes below £25,000

Delegated to Chief
Officer H, ID & W

The Workings of the Highways and Traffic Orders Committees



Operating Processes for the Implementation of the Local Transport Plan

Advertisement and Determination of Traffic Regulation Orders

- ❖ Advertisement for schemes under £250,000 – Chief Officer in consultation with the local County Councillor and HATOC Chairman

Responsibility for determination

Schemes over £250,000

Chief Officer H, ID & W in consultation with Cabinet member for Infrastructure Development & Waste, or Cabinet if significant objections

Schemes under £250,000

Chief Officer H, ID & W in consultation with local County Councillor and HATOC Chairman, or HATOC if significant objections

Introduction to Skanska

**Devon Highways
Highways Maintenance Service
2017 – 2024**



Introductions



Simon Kane – Contract Manager

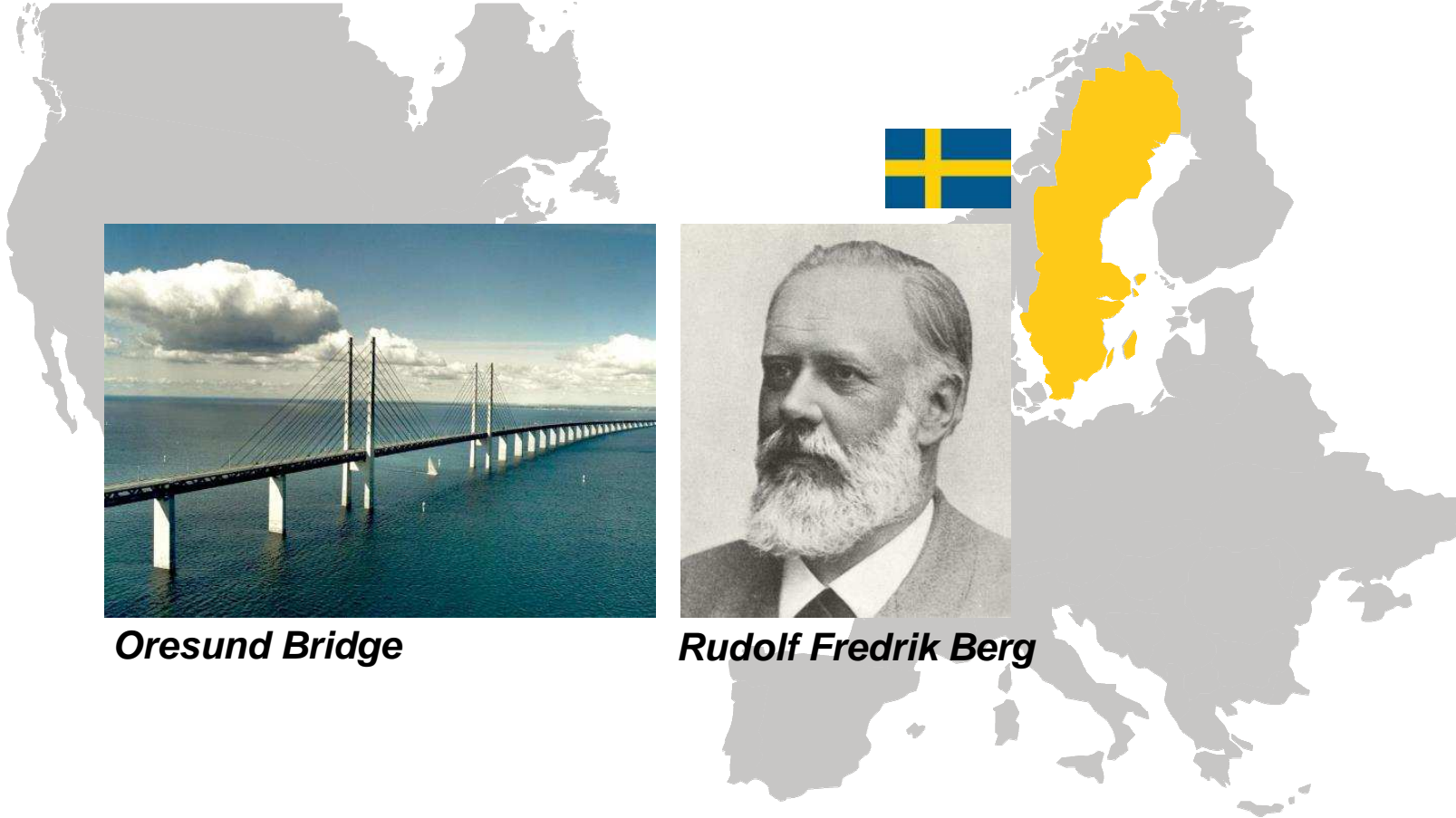


Nigel Tomlinson – Business Director

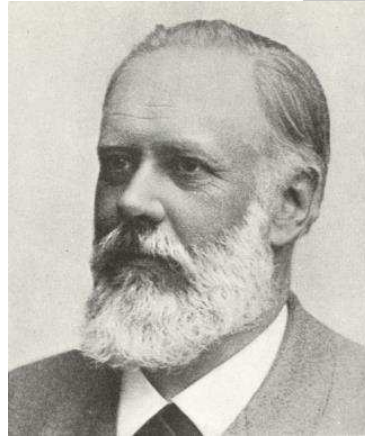
Who is Skanska?



We've been around since 1887



Oresund Bridge



Rudolf Fredrik Berg

We are active in selected home markets



2016

43,000 employees

2015

SEK 154.9 billion revenue

SKANSKA

Skanska in the UK



SKANSKA

In the UK

Established in
2000

5,400
employees

2015 revenue
£1.43 billion

2015 operating income
£38.4 million

2015 operating margin
2.7%



The Gherkin, London

Infrastructure Services

A major player in the UK's highways maintenance sector, also undertakes small civil engineering works

Our sectors and what we do



Highways



Rail



**Street
lighting**



Projects



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Skanska 'Dragonpatcher'



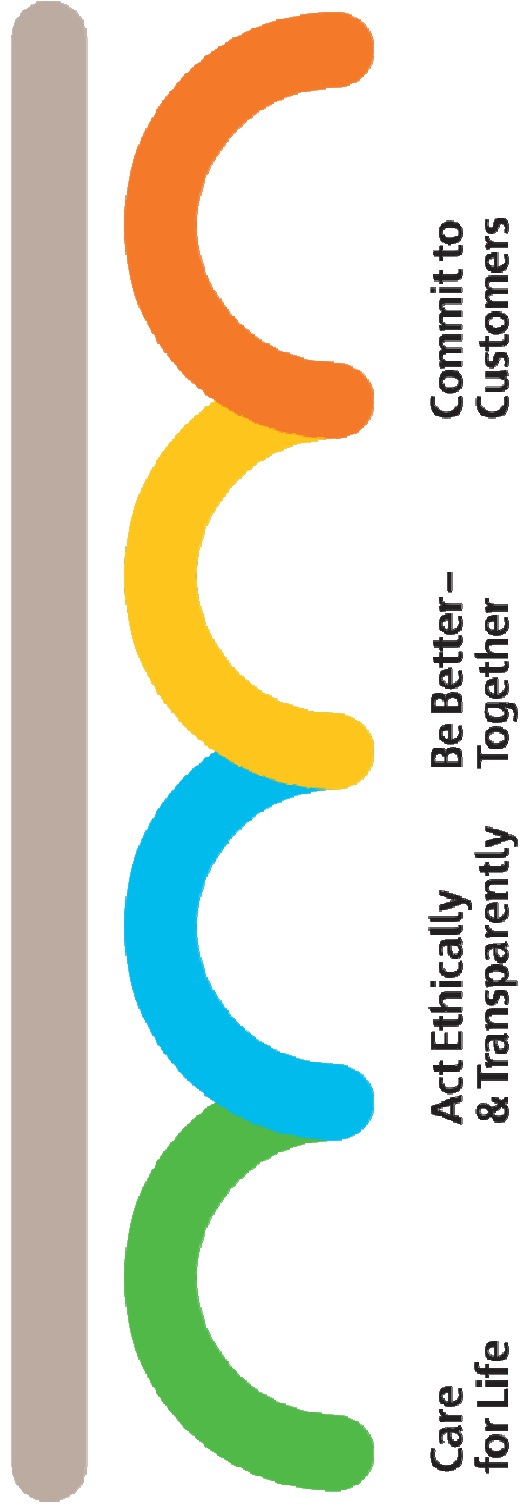
Highways

- Peterborough
- Cambridgeshire
- Oxfordshire
- EDF Hinkley Point C
- HE Area 2
- Somerset (since 1996)
- Devon (April 2017)
- B&NES
- North Somerset

Skanska purpose and values



Skanska Values



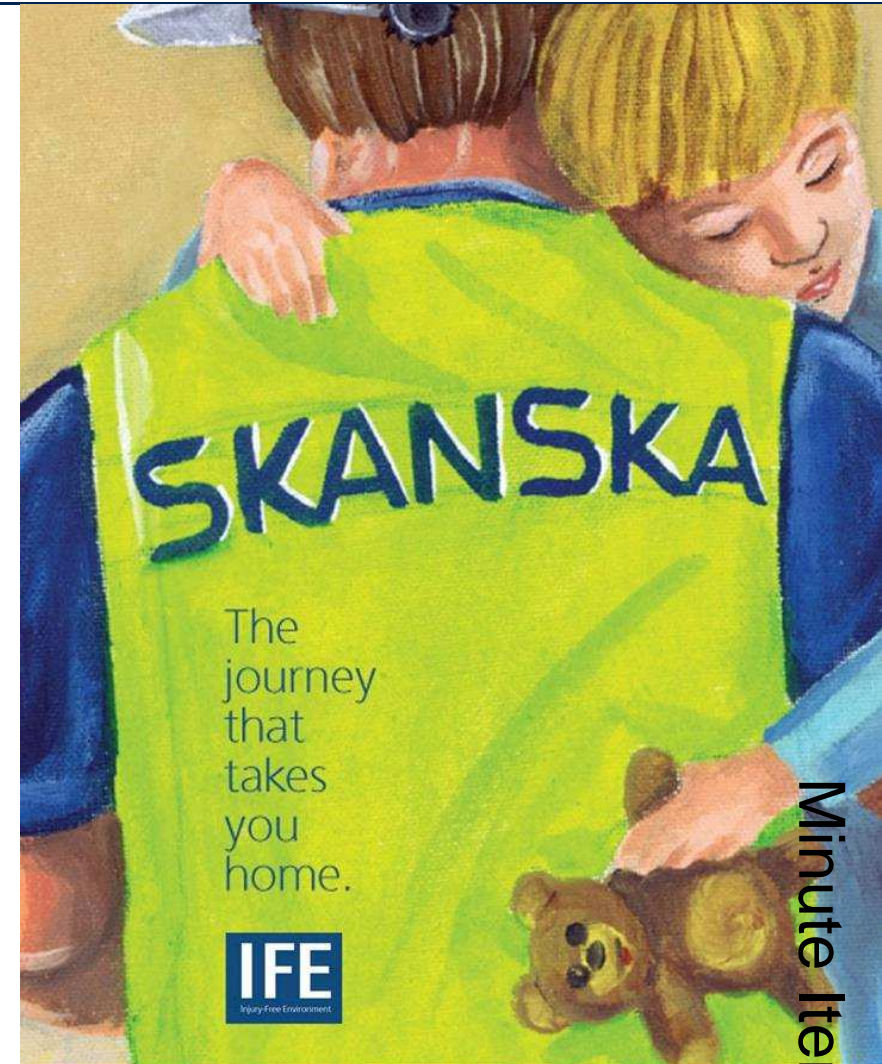
Injury-Free Environment

Skanska is committed to creating an injury-free environment.

An injury-free environment is defined as: “More than safety, a culture of care and concern for people, which encourages everybody to accept responsibility for their own and their colleagues well-being.”

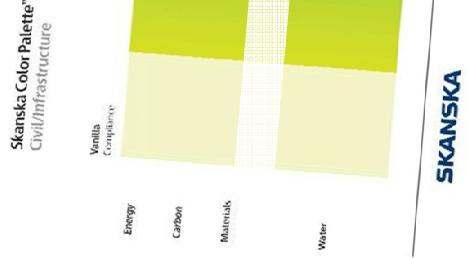
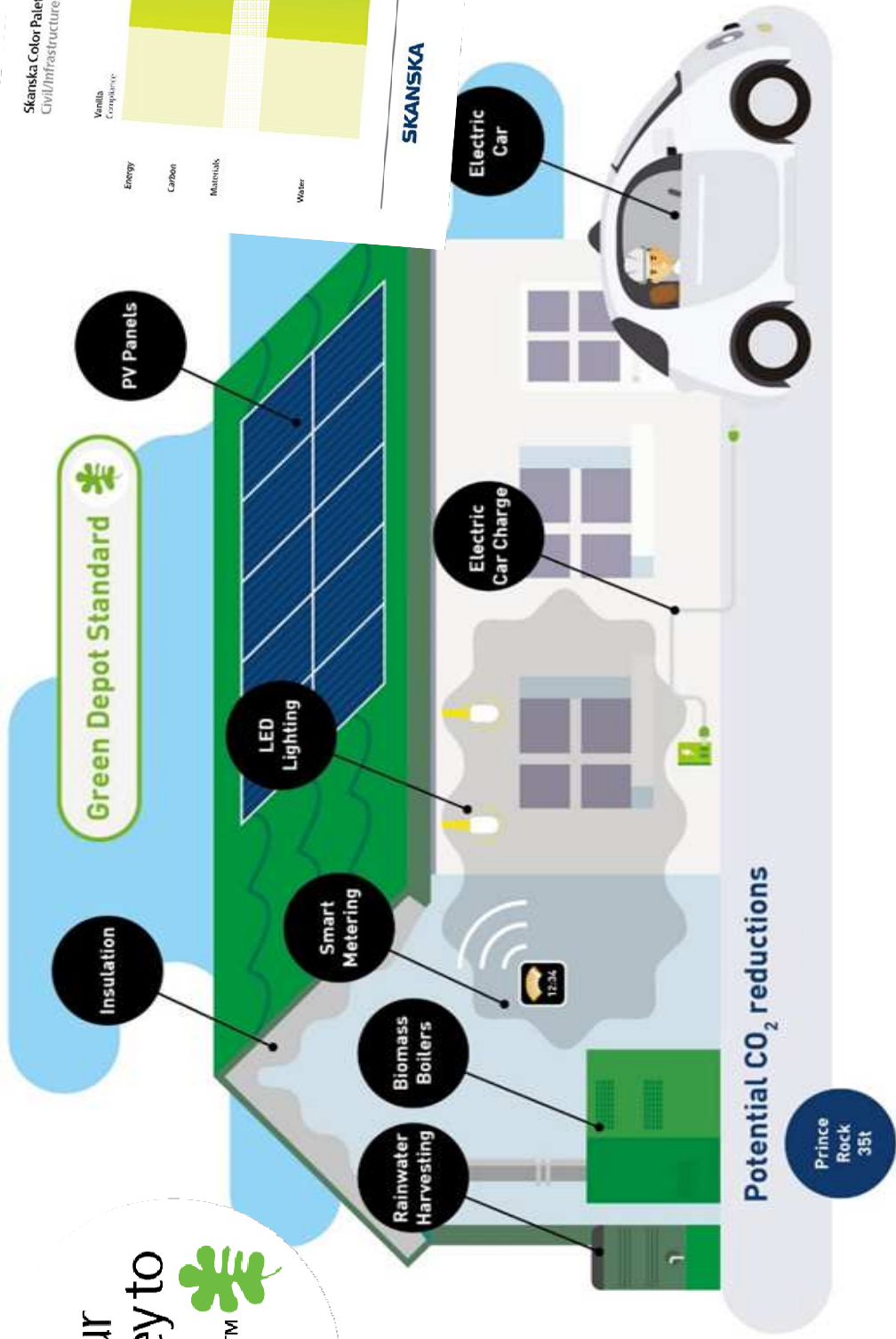
“The aim is to engage with the entire workforce and extend all of our behaviours such that we look out for one another to ensure that everyone returns home from work safely to their family and friends.”

Greg Craig, BUP Skanska UK



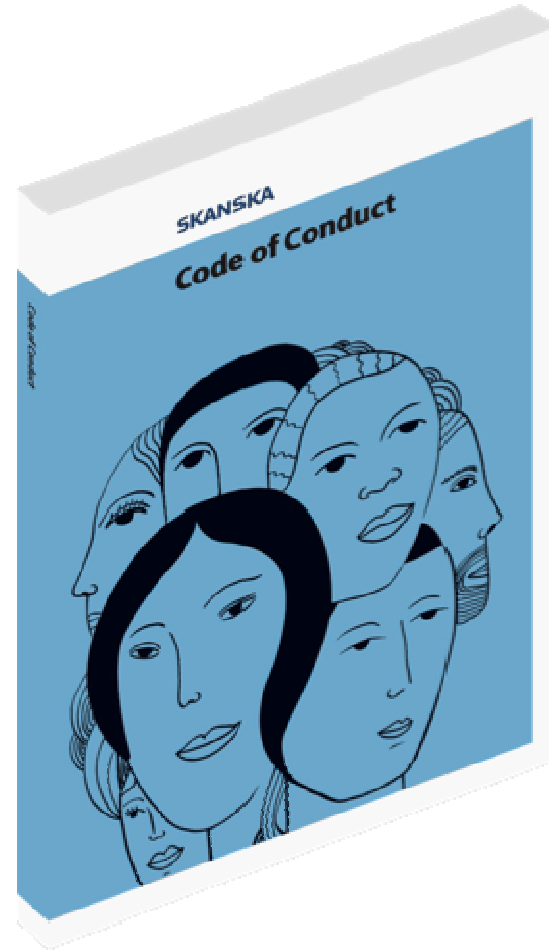
SKANSKA

Join our Journey to Deep Green™



Code of Conduct

“We will bind all suppliers to the principles of our ethical code of conduct”





SKANSKA



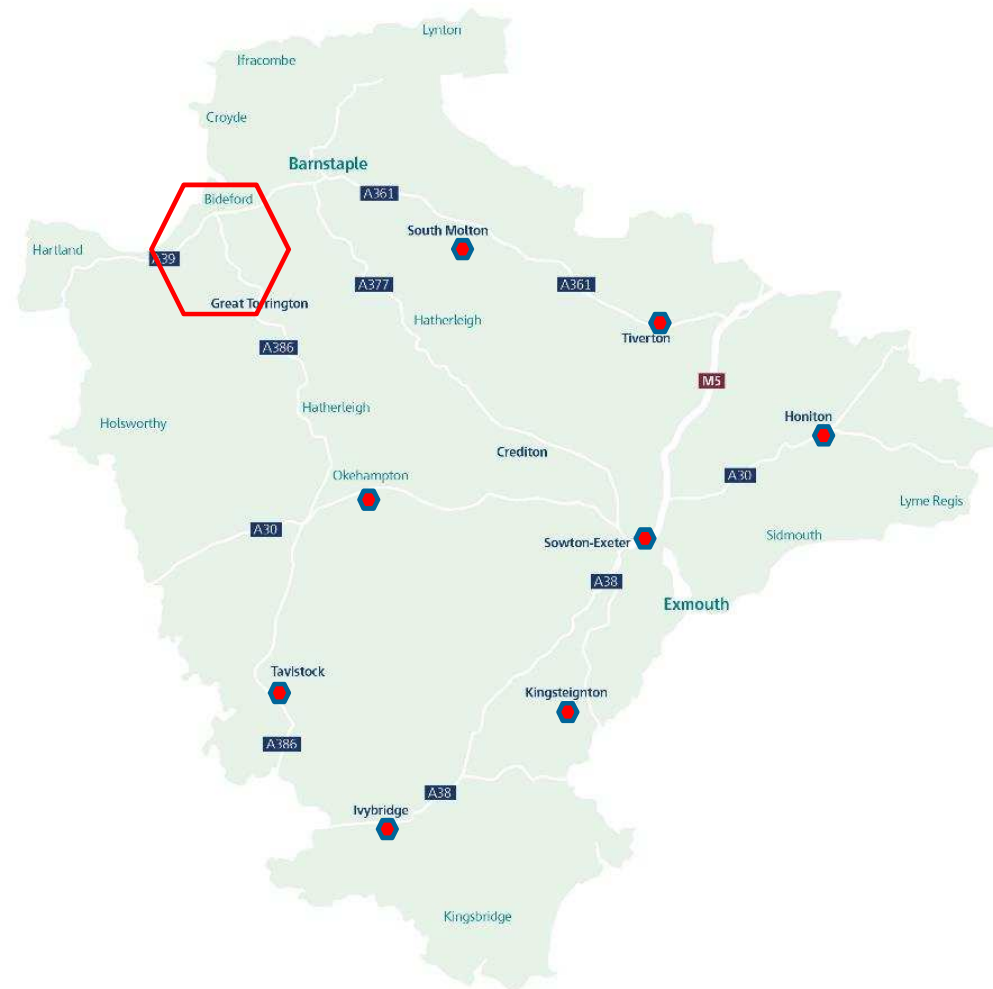
Nigel Tomlinson

Our approach for Devon Highways

SKANSKA

Devon Highways

- Nine delivery depots
 - Heron Road, Exeter
 - “North West” depot
- Co-location with DCC
 - Depots
 - Lucombe House
- Branding



Devon
Highways

Delivery principles

- Self delivery approach
- Investment in fleet
- Operational Training Academy
- SkanWorks Order Management System



Cultural Alignment

- Inductions to Skanska
- Align Skanska and Devon CC values and communicate to staff and operatives
- Our people acting as Highway Ambassadors on behalf of Devon CC
- Understanding Devon CC's highway corporate objectives & pressures
- Collaborative working principles for all stakeholders



Future Improvements



Improved use of **digital networks** such as social media for interactive communications



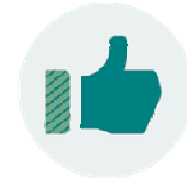
Undertake a **joint contract affordability review** every three years, providing DCC with an opportunity to continually steer investment to the right places.



Educational visits and promotions for school and college and college students across Devon, to promote engineering and construction as career choices.



Creation of **employment and training opportunities** for the residents of Devon.



Supporting SME businesses to develop, improve and grow, working together towards sustainable business growth



Introduction of an **efficiency and performance manager** to establish a 'systems thinking culture' across the contract

SKANSKA

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Thank you